



MPC Agenda

August 8th, 2023

Malone Elementary School

- **Approve May Minutes** – Minutes approved.
- **Principal's Notes** – NA
- **Finance Report/Book Fair** – Not discussed
- **5th Grade T-shirts** – Tracy to check on it
- **MPC T-shirts** – Finished and handed out at meeting. Tracy has for those that weren't at meeting and signed up for a shirt.
- **Calendar and event chairs for 2023-2024**

Next Upcoming Event:

- Back to School Bash! (Jon'el)
 - August 29 – 330-730 pm; location: Malone Elementary
 - Jon'el is the contact person with other ideas/questions for the Back-to-school bash
 - Book fair will be set up between 100 – 200 pm and will have the book fair open during back to school bash as well.
 - Cathy will be handling book fair.
 - School orientation
 - August 29 300-600 pm
 - *Reminder: the school pictures will be taken during this time*

BACK TO SCHOOL BASH

Attractions:

- **Bouncy House x 2 – [Regular Bouncy House and Obstacle Course?]**
 - Jon'el plans on using USA Inflatables and renting 2 jumpies :1 4-in-1 combo bouncy house and 1 regular bouncy house.
 - Elaine recommended Jon'el call Just Jump (651-303-7959) which is on her agenda.
 - Jon'el to call and see if more/other options available in addition, is there a big cost difference between the two locations? Jon'el will follow up with the details.
 - Bouncy houses will require 2 volunteers per bouncy house.
 - Therefore, we are looking for 4 volunteers per each shift = 8 total



- Volunteers: Please ensure we do not have too many kids in at once and also watch with having too many older kids in with younger kids.
- **Book Fair –**
 - Cathy has the book fair arranged and scheduled with Scholastic.
 - Cathy will have it all set up 1 hour prior to the orientation.
 - The Book Fair will require 2 volunteers per 2-hour shift
 - Therefore, we will require 4 volunteers total for the Bash
- **Cow Train –**
 - Sarah and her family are handling
 - Sarah, if you need any volunteers or assistance at all with this please advise the MPC and we can arrange for assistance
- **Fire Truck –**
 - Kids get to go into the Prescott Fire Trucks and also get to go for rides
 - Prescott Fire Dept. is handling their part
 - Do they need any additional help/volunteers?

Games:

1. Wheel of Fortune
2. Ring Toss
3. Potato Sack Races
4. Target to Throw Bags
5. Cake Walk
6. Tug of War
7. Duck Game

Need 8-10 games total; currently at 7

Food:

- Water for 150 people
- Little Debbie's & "Made Goods" – for the cake walk (Made Goods are gluten and nut free)
- *Walking Tacos*
 - Meat will be from Ptacek's or Kwik Trip
 - Sam's Order to be placed (Tracy/Jon'el work through) *for the taco fixings and chips (bags of chips)*

Tickets:

- 2 people to watch the ticket booth and manage the flow of customers buying tickets
- Will require a table and 2 chairs in front of Back-to-school bash



- Cost of tickets?? \$
- Do we have enough tickets for the Bash in storage?

Prizes:

- Tammy has ordered some prizes
- Mindy to review her prizes and let Tammy know asap so she can purchase the difference online – Mindy will have info to her early this week as Mindy is on vacation
- Tammy said we have some candy, but if we need more Mindy is willing to stop and grab some

Volunteer(s):

- For the class that has the greatest number of volunteers signing up to help at the Back to School Bash – that class wins 'Teacher's choice class party!!
- The sign up will be creating and assisting with signup.com.
 - 2 Bouncy Houses → 4 (2 volunteers per house per shift) = 8 volunteers total
 - *Cow train* → *Sarah do you need any volunteers for the train?*
 - *Firetruck* → *Not sure if PFD needs any volunteers?*
 - Wheel of Fortune → 1 volunteer per shift = 2 volunteers total
 - Ring Toss → 1 volunteer per shift = 2 volunteers total
 - Potato Sack races → 1 volunteer per shift = 2 volunteers total
 - Target you throw balls into → 1 volunteer per shift = 2 volunteers total
 - Cake Walk → 2 volunteers per shift = 2 volunteers total
 - Tug of War → 1 volunteer per shift = 2 volunteers total



Future Upcoming Events:

- Oct 16 (Julia- meal) *BOOK FAIR*
- Trunk or Treat: Oct 28 (Amelia)
- Turkey Bingo: Nov. 21 (Jane) discussion on having better prizes for Turkey Bingo
- Holiday Shopping Spree: Dec. 11-15 (Mindy and Elaine)-
- Open Gym: (Carmen / Scarlette)
 - Dec. 1
 - Jan 19
 - Feb 16
- Carnival: April 5 (Sarah) *BOOK FAIR*
- Teacher Appreciation Week: May 6-10 (Amelia)
- Spring Concerts: Late April/Early May *BOOK FAIR*
- Kindergarten graduation and 5th grade graduation
- Teacher Appreciation
- May 8-12. 65 MES and 30 MIS includes custodians, bus staff 19
- Balloon arch for 5th and kindergarten- Elaine to move it,
- Discussion on finance and reporting
- **Grants-** Elaine heard from teachers that there will probably be some requests after they move and learn what they need in their new classrooms in the fall.
- **Board positions**
- Must attend a minimum of 3 meetings to be an official board member.
- Board Positions for next year:
 - President: Tracy / Jon'el
 - VP: Jane / Sarah
 - Treasurer: Amelia
 - Secretary: Mindy
 - Book Fair: Carmen
 - Media coordinator: David
- Discussion on the finance report and gathering more information about events to determine if cost/fundraising better

- **Next meeting** September 12th at 6:30 PM at Malone Elementary